



HOMESTEAD SENIOR HIGH SCHOOL

DISCIPLINARY PROCEDURES 2009-2010

Subject to the law, the rules of the State Department of Education and the Miami-Dade County Public Schools, students who disrupt the orderly educational process are subject to disciplinary action. This action may include, but is not limited to, detention, Saturday School, indoor and outdoor suspension, expulsion or other Board approved alternatives.

DETENTIONS

Students given written notification for detentions are responsible for serving the detention by the next two school days. Failure to do so results in further disciplinary actions. Students must bring the detention slip to detention hall.

EXCLUSION FROM CLASS

By school board policy, a teacher may exclude a seriously disruptive student from his/her class. In the event of exclusion, the teacher must arrange a follow-up conference with the parent(s) or guardian(s) and submit a disciplinary referral for proper handling and records. All exclusions from class are satisfactory absences. Exclusions may not exceed 10 hours of class time.

SMOKING

Smoking by all persons is prohibited on school grounds. State Law prohibits possession of tobacco products by all minors. **Both smoking and carrying tobacco products are offenses that will result in disciplinary action.**

GRAFFITI

Those students caught placing graffiti on any school property will be suspended for 10 days and will be responsible for damages. Students who are caught with graffiti paraphernalia (permanent marking pens, white out, paint cans, etc.) **may be given either an alternative to suspension or will be suspended. Students may be recommended to an alternative school.**

DRESS CODE

Homestead Senior High School is a mandatory uniform school as voted by the parents. A sample of our school uniform is on display in the office. Progressive disciplinary actions will be taken for those students who fail to comply with the uniform dress code. Please review the uniform dress code below.

UNIFORM POLICY

Shirts (Boys & Girls)

"Polo" style shirts that are navy, orange or white. Undershirts that are worn must be white or black.

Pants/Shorts (Boys & Girls)

May be in the following colors: Navy or khaki in an appropriate style. Jeans, spandex, and sweat pants are not permitted. Pants must be worn appropriately at the waist. The "dropping" of pants is not permitted. Shorts must be longer than the length of the arm and pass the middle finger tip.

Shoes (Boys & Girls)

Closed shoes are mandatory. Slippers, bedroom shoes, and soft soled shoes are not permitted.

Jackets (Boys & Girls)

Students are not permitted to wear anything over their heads. **Jackets may not have hoodies.** Students are only permitted to wear Homestead jackets or jackets pertaining to the school colors that do not have hoodies.

SPECIAL NOTES

Clothes must be in the correct size for the student and fit properly. All shirts must be tucked inside the pants at all times. Visible under/outer garments must be in uniform colors. Belts are mandatory. Unless it is a pre-announced "dress down day," jeans are not permitted. Hats, caps, bandanas, and gang-affiliated clothing or accessories are not permitted.

ID BADGES

Students must wear their ID badges around their neck at all times. Replacement ID Badges are \$5 and temporary ID Badges are \$1.

ELECTRONIC DEVICES

Cellular phones can be used before school and after school. MP3 players, CD players, and iPods are only permitted to be used before school and after school. Electronic devices will be confiscated if used during class or during the changing of classes. Parents must retrieve the device from an administrator once it has been confiscated. The school is not responsible for lost or stolen devices.

SKATEBOARDS

Students are not permitted to ride their skateboards on campus. Skateboards will be confiscated. Parents must retrieve the skateboard from an administrator once it has been confiscated. All skateboards must be locked up on the skateboard rack.

SUSPENSION

Saturday school will be used as part of the discipline procedures, as an alternative to suspension.

An assignment to SCSi (indoor suspension) is a permissible absence from class; therefore, assignments completed in SCSi will be accepted by the teacher for a grade. It is the student's responsibility to complete the work that is assigned, during a period of suspension, within the time allotted.

Students assigned outdoor suspension will receive a permissible absence from school. The parent may request the work with the guidance secretary. It is the student's responsibility to complete the work that is assigned, during the period of suspension, within the time allotted. Those students on outdoor suspension may not come onto school grounds or attend any school function (i.e. Dance, Sporting event, etc.). Students who attend a school function are subject to disciplinary action, even if the event is off school grounds of after school hours.

CLASSROOM DISCIPLINE

Teachers must clearly stipulate disciplinary guidelines to be followed within the classroom. Progressive disciplinary procedures are a prerequisite before submitting an official referral for processing. Every student is entitled to due process before disciplinary actions can be taken. Parent contact is an integral part of the progressive discipline model that must occur before initiating an official referral process for disciplinary action against the student. Teachers must keep a log that record all attempts to contact the parent(s) of a student who has been displaying consistent behavioral maladies in the classroom. Parent conferences may occur in person, phone, letter and/or email. (UTD, pg. 142-144)

HALLWAY PASSES

Restroom passes will be color coded and limited to one per class. Teachers are not allowed to use alternative methods of issuing out passes that disrupt the scale and quantity of traffic within the hallways at any given time. If the restroom pass is damaged/missing please inform security and Mr. Ruiz as soon as possible for an expedited/immediate replacement. Specialty passes and ID's will be allowed like press passes for Journalism/Yearbook/BTV, Afternoon Athletic Meets, Official Request for Students (white pass), OJT and Aides. All other reasons for students to leave the classroom will be dealt with on a, case by case basis, with an escort by security and/or a designated administrative person.

ALL STUDENTS INVOLVED IN FIGHTS WILL RECEIVE A 10-DAY OUTDOOR SUSPENSION!

GENERAL DISCIPLINE POLICIES

*ALL REFERRALS MUST BE PROCESSED IN ORDER OF SEVERITY AND COMPLIANCE WITH REQUIRED COMPONENTS

Offense Number

1st
2nd
3rd
4th
5th
6th
7th

*Outcome (w/ referrals)

Saturday School
2 days SCSI
3 days SCSI
3 days OUTDOOR
5 days OUTDOOR
8 days OUTDOOR
10 days OUTDOOR/ Recommendation to Opportunity school

UNIFORM/DRESS CODE VIOLATIONS

Offense Number

1st
2nd
3rd
4th
5th
6th
7th
8th
9th
10th

*Outcome (w/ referrals)

Warning/Exclusion from class
Saturday School / Exclusion from class
Saturday School / Exclusion from class
Saturday School / Exclusion from class
2 days SCSI
3 days SCSI
1 days OUTDOOR
2 days OUTDOOR
3 days OUTDOOR
4 days OUTDOOR

Excessive Uniform Violations will result in the termination of extra-curricular activities.

TARDY TO CLASS

Excessive tardiness to class

*Reference the Uniform/Dress Code Violations Outcome w/referrals

Excessive tardy to class will result in additional disciplinary action.

TARDY TO SCHOOL (PER NINE WEEKS)

Offense Number

1st 2nd 3rd
4th or 5th
6th and 7th
8th and 9th
10 or more

Outcome

Report to designated area for a pass without penalty
One (1) hour detention
Saturday School
Two (2) days SCSI
OUTDOOR (3, 5, or 10)

Students who have a total of six (6) days of suspension and/or 10 or more absences and/or 20 or more days tardy/ excused early will not be allowed to participate in extra-curricular activities.

The plan of action take for all other violations will be in accordance to the Miami-Dade County Public Schools Code of Student Conduct.

CODE OF STUDENT CONDUCT

A model student who is responsible and practices positive comportsment daily becomes a successful student and a mature adult who is worthy of emulating. Students need an environment that is safe and conducive to learning. To help provide and maintain that environment, the **Code of Student Conduct**:

- Describes that positive environment;
- Describes that conduct which is disruptive of such an environment;
- Strives to standardize those procedures which the school will use in responding to conduct problems;

- Assures the rights of students when disciplinary action is taken; and
- Specifies the rights and responsibilities of students.

VIOLATIONS/OFFENCES

GROUP 1

Unauthorized location
 Confrontation with another student
 Cutting class
 Disruptive behavior (including behavior on the school bus and at the school bus stop)
 Failure to comply with class and/or school rules
 Possession of items/materials that are inappropriate for an educational setting
 Inappropriate public display of affection
 Repeated use of profane or crude language (general, not directed at someone)
 Unauthorized use of electronic devices
 Violation of dress code

GROUP 3

Assault/Threat against a non-staff member
 Breaking and Entering/Burglary
 Bullying (repeated harassment)*
 Disruption on campus/Disorderly conduct
 Fighting (serious)
 Harassment (Civil Rights)**
 Hazing (misdemeanor)
 Possession or use of alcohol and/or controlled substances
 Possession of simulated weapons
 Sexual harassment**
 Trespassing
 Vandalism (major)

GROUP 2

Cheating/Misrepresentation
 Confrontation with a staff member
 Defiance of school personnel
 Distribution of items or materials that are inappropriate for an educational setting*
 Failure to comply with pre scribed corrective strategies
 False accusation
 Fighting (minor)
 Harassment (non-sexual or isolated)
 Instigative behavior
 Leaving school grounds without permission
 Joining clubs or groups not approved by the School Board
 Libel
 Petty theft (under \$300.00)
 Use of profane or provocative language directed at someone
 Prohibited sales on school grounds (not controlled substances)
 Possession and/or use of tobacco products
 Slander
 Vandalism (minor)

GROUP 4

Battery against a non-staff member
 Grand theft (over \$300.00)
 Hate crime
 Hazing (felony)
 Motor vehicle theft
 Other major crimes/incidents
 Sale/distribution of alcohol/controlled substances
 Sex offenses (other) (including possession and/or distribution of obscene or lewd materials)

GROUP 5

Aggravated assault
 Aggravated battery against a non-staff member
 Armed robbery
 Arson
 Assault/Threat against M-DCPS employees or persons conducting official business
 Battery or Aggravated battery against M-DCPS employees or persons conducting official business*
 Homicide
 Kidnapping/Abduction
 Making a false report/threat against the school*
 Sexual battery
 Possession, use, sale, or distribution of firearms, explosives, Destructive devices, and other weapons.*